

Operations Office
 Personnel Office
 512 SE 25th Ave.,
 Pratt, KS 67124-8174
 (620) 672-5911

KANSAS DEPARTMENT OF WILDLIFE, PARKS & TOURISM

Office Of The Secretary
 1020 S Kansas Ave., Suite 200,
 Topeka, KS 66612-1327
 (785) 296-2281

Application for Employment

Position or type of work you are applying for: <input style="width: 95%; height: 20px;" type="text"/>	Date available for work: <input style="width: 95%; height: 20px;" type="text"/>	Date of application: <input style="width: 95%; height: 20px;" type="text"/>
Check type of employment you are applying for: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary <input type="checkbox"/> Summer		
Preferred location: <input style="width: 95%; height: 20px;" type="text"/>		

PERSONAL DATA

Print last name, first name, middle name <input style="width: 95%; height: 20px;" type="text"/>	Telephone number (include area code) <input style="width: 95%; height: 20px;" type="text"/>	
Address (street and number) <input style="width: 95%; height: 20px;" type="text"/>	City, State, Zip Code <input style="width: 95%; height: 20px;" type="text"/>	County <input style="width: 95%; height: 20px;" type="text"/>
Are you related to any present Dept. of Wildlife, Parks, & Tourism employee? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, name of employee and your relationship to that employee: <input style="width: 95%; height: 20px;" type="text"/>		
<i>(K.S.A. 1-9-21 prohibits the supervision of household and/or family members)</i>		
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No If convicted, explain below: <input style="width: 95%; height: 20px;" type="text"/>		
If you are considered for any position associated with enforcing hunting, fishing, boating, park use, and fur harvesting laws, we reserve the right to conduct a law enforcement background check.		

EDUCATIONAL DATA

Circle highest grade completed: Primary education: 7 <input type="radio"/> 8 <input type="radio"/> 9 <input type="radio"/> 10 <input type="radio"/> 11 <input type="radio"/> 12 <input type="radio"/> GED <input type="radio"/>		Secondary education (College): 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input type="radio"/> 5 <input type="radio"/> 6 <input type="radio"/> 7 <input type="radio"/> 8 <input type="radio"/>		
Name and address of colleges: <input style="width: 95%; height: 20px;" type="text"/>	Major subjects: <input style="width: 95%; height: 20px;" type="text"/>	Dates From	attended To	List Degree <input style="width: 95%; height: 20px;" type="text"/>
<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Name and address of other schools: <input style="width: 95%; height: 20px;" type="text"/>	Major subjects: <input style="width: 95%; height: 20px;" type="text"/>	From	To	Degree <input style="width: 95%; height: 20px;" type="text"/>
<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>
Other skills and abilities (explain): <input style="width: 95%; height: 20px;" type="text"/>				

EMPLOYMENT HISTORY

List your last three employers, listing your present or last employer first.

Name of employer: <input style="width: 95%;" type="text"/>	Address: <input style="width: 95%;" type="text"/>	Type of business: <input style="width: 95%;" type="text"/>
Date employed From <input style="width: 15%;" type="text"/> To <input style="width: 15%;" type="text"/> Hrs. per week <input style="width: 15%;" type="text"/>	Starting salary: <input style="width: 20%;" type="text"/> Last salary: <input style="width: 20%;" type="text"/>	Name of supervisor: <input style="width: 95%;" type="text"/>
Your job title and duties: If longer than the box use (See Resume) <input style="width: 98%; height: 20px;" type="text"/>		
Reason for leaving: <input style="width: 98%; height: 20px;" type="text"/>		
May we contact employer: <input type="checkbox"/> Yes <input type="checkbox"/> No		

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Reason for leaving: <input style="width: 98%; height: 20px;" type="text"/>		
May we contact employer: <input type="checkbox"/> Yes <input type="checkbox"/> No		

I certify that the statements in this application are correct, and if employed, understand that any false information or omissions of material facts in this application may result in termination without notice. I reserve the right to initiate civil or criminal action against those who provide false or libelous information.

APPLICANT SIGNATURE

DATE

OPTIONAL EMPLOYEE INFORMATION

Completing the "Optional Employee Information" section is optional, unless you are hired. If hired, this section must be completed before you can be appointed. If you wish to fill in this section before you are hired, you may do so, but the information in this section cannot be used in any interview or hiring decision. Regarding birth date, the Age Discrimination in the Employment Act of 1979 prohibits discrimination on basis of age.

Birth date (Month, Day, Year): <input style="width: 95%;" type="text"/>	Social Security Number: <input style="width: 95%;" type="text"/>	Sex: <input style="width: 95%;" type="text"/>
In case of emergency, notify: Name: <input style="width: 95%;" type="text"/>	Address: <input style="width: 95%;" type="text"/>	Telephone: <input style="width: 95%;" type="text"/>

AN EQUAL OPPORTUNITY EMPLOYER